

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Benton County Courthouse, Prosser, WA
Tuesday, December 13, 2022, 9:00 a.m.
Meeting provided in-person, by Video Live-Broadcast and Telephonically via/WebEx

Present: Chairman Shon Small
Commissioner Will McKay
Commissioner Jerome Delvin
County Administrator Jerrod MacPherson
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy County Administrator Matt Rasmussen; Robert Heard, IT Manager; Carlee Nave, HR Manager; Clerk Josie Delvin; Auditor Brenda Chilton.

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Approval of Minutes

The Minutes of December 6, 2022 were approved.

Agenda Review

The following items were added to the agenda:

- Behavioral Health Recovery Center RFP
- Executive Session – Position/Strategy in Union Negotiations
- Contract for Increased Security at KGH Campus
- Pulled Discussion on BRI Strategy

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items “a” through “v”. Commissioner McKay seconded and upon vote, the Board approved the following:

Canine Shelter

- a. Contract w/Vista Veterinary Hospital for Spay and Neuter Services
- b. Contract w/Vista Veterinary Hospital for As Needed Veterinarian Services

Commissioner

- c. Surplus & Disposition of Personal Property

Facilities

- d. Payment to Young's Servicemaster, Inc. for Emergency Work @ the Old Kennewick General Hospital Property

Human Resources

- e. 2023 Bi-County Non-Bargaining Increase of Wages for Juvenile Justice & Superior Court
- f. 2023 Bi-County Non-Bargaining Benefits Contribution
- g. Contract w/ProClaim for Unemployment Third Party Administrator Services
- h. Contract w/Penser North America for Worker's Compensation Claims Management Services

Juvenile

- i. Contract w/Sierra Electric Inc. for As Needed Electrical Repair
- j. Adopting Benton County Flat Monthly Payment for Operations & Facilities Budget
- k. Contract w/City of Benton City for the Graffiti Abatement Program

Planning

- l. Short Plat Vacation Resolution – SPV 2022-002

Purchasing

- m. Placement of New Facilities Lawn Mower into the ER&R Replacement Fund
- n. Contract w/CI Information Management for Document Destruction Services
- o. Contract w/Meier Architecture & Engineering for the Justice Center Boiler Replacement Project
- p. Contract w/Meier Architecture & Engineering for the Design of the Canine Control Cooling Upgrade
- q. Contract w/Meier Architecture & Engineering for the Design of Rattlesnake Shooting Facility Training Center
- r. Agreement w/US Marshals Service for Housing Federal Detainees
- s. First Amended Agreement w/Ideal Options for Opioid Treatment Networks

Risk Management

- t. Contract w/Mid-Columbia Forklift, Inc. for Employee Forklift Training & Certification
- u. Contract w/Columbia Safety LLC for Employee First Aid, CRP & AED Training
- v. Ending Benton County Emergency Declaration; Rescinding Resolutions 2020-258, 2020-272 & 2020-290

Public Comment

Tina Gregory, Kennewick, via/videoconference, expressed her concern about transparent elections.

Setting the 2022 Salary for Exempt Employee in the Prosecuting Attorney's Office

HR Manager Carlee Nave discussed the law regarding a salary and duties test in order for a position to be exempt from overtime. After a review of Benton County positions, a position in the

Prosecuting Attorney's office was discovered that needed to be corrected, retroactive to the start of that position.

MOTION: Commissioner Delvin moved to approve the 2022 salary for Jaimi Nye as presented. Commissioner McKay seconded and upon vote, the motion carried.

Memorandum of Understanding w/Benton Franklin Recovery Coalition for On-Going Support

Matt Rasmussen and Michelle Gerber, BF Recovery Coalition, presented the Memorandum of Understanding between Benton County and BF Recovery Coalition to outline how the BF Recovery Coalition would provide support and what that support would be dedicated towards.

MOTION: Commissioner Delvin moved to approve the Memorandum of Understanding between the Benton Franklin Recovery Coalition and Benton County as presented. Commissioner McKay seconded and upon vote, the motion carried.

Other Business

Behavioral Health Recovery Center RFP

Mr. Rasmussen stated the RFP closed on Friday for services for the recovery centers, after being advertised for almost a month. Initially, they received two letters of interest and one withdrew. After a meeting with the committee on Thursday, they made a recommendation, if only one RFP was received, to make an adjustment to the RFP to allow interested parties to bid one side or other.

Chairman Small said he was in favor of moving forward with the one submittal and believed the entity that submitted was very good, and that it would only add to the delay in getting the recovery center open by re-opening the RFP process.

Commissioner Delvin said he did not think it was that hard to separate the detox as a separate proposal. Commissioner McKay agreed and said he wanted to go with the recommendation of the Coalition.

Michelle Gerber said the Coalition was in favor of the phase start-up, and Detox would be a good candidate for the initial phase, so something could open as soon as possible, potentially in 2023. They believed that splitting the contract would do that and there were other bidders in the state that ran very nice detox facilities that might present a proposal.

Mr. Rasmussen said if the services were run by two groups, they could always have the option to change to only one entity with a termination clause, if they were happy with just one. He said he would come back with a formal resolution next week.

Contract with PPC Solutions for Increased Security at KGH Campus

Mr. Rasmussen said there had been challenges with security and increased vandalism and theft at the KGH Campus and proposed the Board enter into an amended contract with PPC to increase the number of nightly patrols to six nightly from three nightly, seven days per week. He said that full-time security was cost prohibitive but felt with the added security and boarding up the facility, it should help alleviate some of the problems they were having.

MOTION: Commissioner Delvin moved to approve the First Amendment to the Service Contract Between Benton County and PPC Solutions, Inc., as presented. Commissioner McKay seconded and upon vote, the motion carried.

The Board discussed coordinating with K-9 training in the KGH facility with the Benton County Sheriff's Office and Kadlec. Mr. Rasmussen said he was working with the Sheriff's Office, a training officer, and Risk Management to give them access to the building. Additionally, he would bring back any formal agreement that was needed.

The Board agreed.

WSU Tri-Cities

Commissioner McKay discussed the Governor's visit regarding WSU Tri-Cities/Clean Energy and said he was excited for that prospect to be available at WSU Tri-Cities.

Executive Session — County's Position or Strategy in Union Negotiations

The Board went into executive session at 9:37 a.m. for up to 15 minutes with Carlee Nave to talk about the County's position or strategy in union negotiations. Also present were Jerrod MacPherson, Matt Rasmussen, and Cami McKenzie.

The Board came out at 9:53 a.m. No decisions were made in executive session.

Payroll

Check Date: 11/04/2022

Payroll Checks

Total all funds: \$2,728,374.30

Warrant #: 243842-243890

Direct Deposit #: 175156-175762

Payroll Deductions/Transfers

Total all funds: \$2,368,722.03

EFT #: 159-165

ACH #: #268-278

Payroll Deduction Warrants
Total all funds: \$118,025.25
Warrant #: 239526-239537

Check Date: 11/15/2022

Payroll Draw Checks
Total all funds: \$112,621.69
Warrant #: 243894-243896
Direct Deposit #: 175763-175902

Payroll Draw Deductions/Transfers
Total all funds: \$20,872.86
ACH #: #290

Accounts Payable

Check Date: 12/02/2022

Warrants #: 240599
Total all funds: \$645,498.35

Check Date: 12/08/2022

Warrants #: 240715-240717
Total all funds: \$1,451.87

Resolutions

- 2022-913: Contract w/Vista Veterinary Hospital for Spay and Neuter Services
- 2022-914: Contract w/Vista Veterinary Hospital for As Needed Veterinarian Services
- 2022-915: Surplus & Disposition of Personal Property
- 2022-916: Payment to Young's Servicemaster, Inc. for Emergency Work @ the Old Kennewick General Hospital Property
- 2022-917: 2023 Bi-County Non-Bargaining Increase of Wages for Juvenile Justice & Superior Court
- 2022-918: 2023 Bi-County Non-Bargaining Benefits Contribution
- 2022-919: Contract w/ProClaim for Unemployment Third Party Administrator Services
- 2022-920: Contract w/Penser North America for Worker's Compensation Claims Management Services
- 2022-921: Contract w/Sierra Electric Inc. for As Needed Electrical Repair
- 2022-922: Adopting Benton County Flat Monthly Payment for Operations & Facilities Budget
- 2022-923: Contract w/City of Benton City for the Graffiti Abatement Program
- 2022-924: Short Plat Vacation Resolution – SPV 2022-002
- 2022-925: Placement of New Facilities Lawn Mower into the ER&R Replacement Fund
- 2022-926: Contract w/CI Information Management for Document Destruction Services

- 2022-927: Contract w/Meier Architecture & Engineering for the Justice Center Boiler Replacement Project
- 2022-928: Contract w/Meier Architecture & Engineering for the Design of the Canine Control Cooling Upgrade
- 2022-929: Contract w/Meier Architecture & Engineering for the Design of Rattlesnake Shooting Facility Training Center
- 2022-930: Agreement w/US Marshals Service for Housing Federal Detainees
- 2022-931: First Amended Agreement w/Ideal Options for Opioid Treatment Networks
- 2022-932: Contract w/Mid-Columbia Forklift, Inc. for Employee Forklift Training & Certification
- 2022-933: Contract w/Columbia Safety LLC for Employee First Aid, CRP & AED Training
- 2022-934: Ending Benton County Emergency Declaration; Rescinding Resolutions 2020-258, 2020-272 & 2020-290
- 2022-935: Setting the 2022 Salary for Jaimi Nye
- 2022-936: Approving The Memorandum Of Understanding Between Benton Franklin Recovery Coalition And Benton County
- 2022-937: First Amendment to the Service Contract Between Benton County and PPC Solutions Inc.

There being no further business before the Board, the meeting adjourned at approximately 9:53 a.m.

Clerk of the Board

Chairman